

**MINUTES**  
**House of Spain,**  
**Casa de España,**  
**in San Diego**  
**Meeting**  
**Board of Directors**  
**November 9<sup>th</sup>, 2025**



<b>Officers</b>		<b>Members of the Board</b>			
President	Jesús Benayas	X	Maruja Williams	X	
Vice President	Pedro Romón Díaz	X	Ana Ocampo	X	
Secretary	Ignacio de Castro Pérez		Rebollar		
			Ignacio Vázquez	X	
			Riesgo		
Treasurer	María José Marmanillo	X	David	X	
			Buenaventura		
			Madi Dearie	X	
			Patricia Barry	X	
					Sergeant-at-Arms Henry X
					Hermes

1. The President called the meeting to order at 9:33 a.m.

2. Approval of today's agenda.

**Madi Dearie made a motion to approve the agenda.**

**María José Marmanillo seconded the motion.**

**The motion passed.**

3. Proxies

Ignacio de Castro sent his proxy to the Vice President

4. Approval of 7/13/2025 BOD meeting minutes:

**Madi Dearie made a motion to approve the October 12th, 2025 minutes as presented.**

**María José Marmanillo seconded the motion.**

**The motion passed.**

5. President's Report: The President reported the following:

- Worked on the Dia de la Hispanidad event. Shopped for supplies, set them up and cooked paellas. Thanks to Pedro, David, Nacho, Antonio, Maria Jose, Nina for their help during the event.
- Worked on Temporary Food Facility application issues for serving food for DECEMBER NIGHTS on the first Friday and Saturday of December. Also looking for refrigerators for the event.
- Worked with David B. on the Flyers and logistics for the DIA NACIONAL DE ESPAÑA lawn program event Saturday 11 of October 2025.
- Met and Paola Toro, new Princess for the House of Spain and explained the process and requirements.
- Worked on Queens/Knights Coronation dinner reservations and other details with HPR and parents.
- Worked with Henry on the HOS General Elections Packet, with Maruja on the food and with other people on logistics and requirements.
- Shopping and mail.
- Cleaned and watered the HOS garden around the casita.
- HPR says parking volunteers can purchase parking in advance for December Nights since the houses and their volunteers will likely not be given enough parking to meet their needs.
- Tonight is the Queens and Knights coronation banquet at the Prado restaurant but we will not have a representative in attendance since we have our General Assembly at the same time.

6. Vice president's report. No report. The Vice President provided assistance at the October 12th event.

7. Secretary's report. No report. No questions.

8. Treasurer's Report: No questions regarding the Treasurer's report.

9.a. General Report

Checking account \$4,349.51

High Yield Savings \$ 12,128.65

Fidelity Investments \$ 321,676.55

Total \$ 338,154.71

9.b. The President suggested that \$10,000 be moved from the Fidelity Investments account into the Checking account to cover the cost of multiple expenses and, if possible, move \$10,000 back into the Fidelity account after December Nights

**Pedro Romón made a motion to transfer \$10,000 from the Fidelity Investments account into the Checking account**

**Maruja Williams seconded the motion.**

**The motion passed.**

**9.** HPR report. The report was sent to the Board over email.

**10.** Committee Reports.

**10.1** Employee Manager - Ana Ocampo.

The Employee Manager met with the employees last year, it's time for their 2025 review.

Upcoming decisions to make:

- Whether to give the employees, Lizbette and Julieta, a raise. Both are considered 1099s, not W2s and earn far over the San Diego County minimum wage of \$16.25.
- Also to be reviewed during these meetings with the employees is the duties that are included in their contract. If cleaning the house is included or only 15 minutes of set up and 15 minutes of pickup.
- Must also address the switching of shifts between Lisbette and Julieta. The president and employee manager need to be alerted in advance.
- The last item to discuss related to the employees is the payroll verification emails are both going to Jesus currently, the ideal would be one system goes to Jesus and the other Ana for easier access.

**10.2** Safety and EEO Manager - Ignacio Vázquez. Nothing to report.

**10.3** Events Manager - Pedro Romón.

**10.4** Calendar of events for 2025 (Thank you Nina):

- a. November 9th, General Assembly and HoS Elections
- b. Saturday 15/16, November 5:00 PM- Wreath Making Event. Ana in charge. Event is ready to go.
- c. December 5-6th, ICF.
- d. January 4th, 2026 Día de Reyes. Nina in charge.

**11.** Scholarship – Henry

**12.** Calendar – Nina

**13.** Queens/Knights - Henry

**14.** Others

**15.** New Business

The meeting adjourned at 11:03 a.m.

Respectfully submitted,  
Ignacio de Castro Pérez  
Secretary, House of Spain

Minutes approved by the Board of Directors on December 14th, 2025.

**Motions for HoS Board meeting on November 9th, 2025:**

- 1. Madi Dearie made a motion to approve the agenda.  
María José Marmanillo seconded the motion.  
The motion passed.**
- 2. Madi Dearie made a motion to approve the October 12th, 2025 minutes as presented.  
María José Marmanillo seconded the motion.  
The motion passed.**
- 3. Pedro Romón made a motion to transfer \$10,000 from the Fidelity Investments account into the Checking account.  
Maruja Williams seconded the motion.  
The motion passed.**