

**FINAL MINUTES
House of Spain,
Casa de España,
in San Diego
Meeting
Board of Directors
August 10th, 2025**



Officers

Members of the Board

| | | | | | | |
|----------------|-------------------------|---|--|-----------------|---------------------------------|---|
| President | Jesús Benayas | X | Maruja Williams | X | | |
| Vice President | Pedro Romón Díaz | X | Ana Ocampo Rebollar | | | |
| Secretary | Ignacio de Castro Pérez | | Nacho Vázquez Riesgo | | | |
| Treasurer | María José Marmanillo | X | David Buenaventura Madi Dearie Patricia Barry | X X X | | |
| | | | | | Sergeant-at-Arms Henry Herms | X |

1. The President called the meeting to order at 9:35 a.m.

2. Approval of today's agenda.

David Buenaventura made a motion to approve the agenda.

Maria Jose Marmanillo seconded the motion.

The motion passed.

3. Proxies

Ignacio de Castro Perez his proxy to the Vice President

Ana Ocampo Rebollar her proxy to the President

Nacho Vasquez Riesgo his proxy to the President

4. Approval of 7/13/2025 BOD meeting minutes:

Maruja Williams made a motion to approve the July 13th, 2025 minutes as presented.

David Buenaventura seconded the motion.

The motion passed.

5. President's Report: The President reported the following:

- Worked with SAR on the 4th of July event at the casita. Participated, representing Bernardo de Galvez at the House of USA event on the Lawn Program on July 5th.
- Registered our new Queen for the HOS 2025-2026, Lynsey Tomas Chiscano, with the HPR Queens organization. We need Princess.
- Landon Hair will represent HOS on the 90th HPR Anniversary carrying the Flag of Spain on the parade. More details later. **Maybe the Queen will join the parade. On September 20th.**
- Filed HOS City Annual Financial report with HPR.
- As approved by the HOS BOD, I sold some Fidelity Funds shares.
- Worked with Henry on the Scholarship application and emails.
- Reserved the Wreath Laying Ceremony at the CNM for September 28 at 4 PM at the statue area. The Consul General at L.A. will be coming.
- Shopping and mail.
- Gracias David Buenaventura for all your help with the casita and Cabrillo websites.
- Cleaned and watered the HOS garden around the casita
- **Attached, please find Temporary Food Facility applications for serving food and for service in the Spirit Garden. This must be completed and emailed to the TFF Committee (tff@sdhpr.org) by Sunday, August 31. According to Jesus, we need to provide answer regarding December nights by August 31.**
- **December Nights: Per Jesus, there are a lot of unknowns this year, with parking becoming increasingly difficult, and a decrease in profit due to competition from food trucks. Also, we need people to volunteer and to look into the logistics for the refrigerators. In addition, we may have to use money from the account to cover expenses as we are not making paellas every month. According to Pedro, refrigeration may be more expensive. According to Maruja, parking is always paid during December nights. According to David, we could opt out of doing food and just provide alcohol which has a better profit margin. Per Henry, if we don't do December nights we may lose the location. It was decided to do December nights.**
 - **Volunteers: Madie with parents (2 days Friday and Saturday); Maria Jose (2 days Friday PM and Saturday); Maruja (1 day Friday all day + pimientos day); Patricia (1 day Friday all day); David (2 days Friday and Saturday); Pedro (2 days Friday and Saturday); Nacho and Ana will be asked once they return from vacation.**
 - **Helpers: per David we need to contact the cooking helpers in advance.**
 - **Paellas: Per David the same or less than last year as there are more vendors. Jesus mentioned no more than 16 paellas with small ones at the beginning. Per Maruja, maybe 15 paellas will be enough.**
 - **Lessons Learned: Patricia mentioned what were the lessons learned from last December nights. It was mentioned the need to ensure we have help needed and points of sale.**
 - **Digital Points of Sale: Per David, we are missing sales as we don't have a digital point of sale besides the Venmo. David volunteered to look into comparable digital points of sale and will provide analysis for the September meeting. Patricia mentioned we**

- should have 2 lines, one for cash and one for digital as we did the previous year.**
- **Floor issue: Floor issue between the Casita and the tent could become slippery.**

6. Vice president's report. No update.

7. Secretary's report. No report. Ignacio de Castro Perez is out on vacation.

8. Treasurer's Report: Jesus provided summary. No questions regarding the Treasurer's report.

9.a. General Report

Checking account \$6,563.53
High Yield Savings \$ 12,128.36
Fidelity Investments \$ 301,643.86
Total \$ 320,335.75

9. HPR report. The report was sent to the Board over email. Liability insurance was mentioned. Jesus to look into insurance as it used to cover the board + HBR.

10. Committee Reports.

10.1 Employee Manager - Ana Ocampo. No report. Ana is out on vacation.

10.2 Safety and EEO Manager - Nacho Vázquez. No report. Nacho is out on vacation.

10.3 Events Manager - Pedro Romón. No report.

10.4 Calendar of events for 2025 (Thank you Nina):

- a. HPR 90th anniversary, September 6&7. Jesus in charge.
- b. September 20th, Latino Festival. Pedro and Jesús in charge
- c. Sunday 28th of September, Wreath Laying ceremony at CNM, 4PM-Pedro/Jesus
- d. October 11th, Día de la Hispanidad. Pedro/Jesús in charge
- e. November 9th, General Assembly and HoS Elections
- f. Saturday 29, November 5:00 PM- Wreath Making Event. Ana in charge. Ana may change the date to 15th/16th November.
- g. December 5-6th, ICF
- h. January 4th, 2026 Día de Reyes. Nina offered to Chair Dia de Reyes.

**Maruja Williams made a motion to accept Nina as Chair for the Dia de Reyes. Maria Jose Marmanillo seconded the motion.
The motion passed.**

11. Scholarship – Henry. The first \$500 check was sent to Kayla.

12. Calendar – Nina. Thank you Nina for Chair for Dia De Reyes

13. Queens/Knights - Henry

14. Others

15. New Business

The meeting adjourned at 10:48 a.m.

Respectfully submitted,
By Patricia Barry for Ignacio de Castro Pérez
Secretary, House of Spain

Minutes approved by the Board of Directors on August 10th, 2025.

Motions for HoS Board meeting on August 10th, 2025:

- 1. David Buenaventura made a motion to approve the agenda.
Maria Jose Marmanillo seconded the motion.
The motion passed.**

- 2. Maruja Williams made a motion to approve the July 13th, 2025 minutes as presented.
David Buenaventura seconded the motion.
The motion passed.**

- 3. Maruja Williams made a motion to accept Nina as Chair for the Dia de Reyes.
Maria Jose Marmanillo seconded the motion.
The motion passed.**